

RUTH ANN BEIDEMAN, CHAIRPERSON
LINDA FORTE
ANTIONETTE JOHNSON
JAMIE MAGEE
CATHY PARKER



SCOTT PHILLIPS
LARRY SAVAGE
FRANCINE SHOCKLEY
FRAN SMITH
HELEN SMITH

Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County

Conference Planning Subcommittee Meeting

September 17, 2018

A meeting of the Conference Planning Subcommittee of the Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County was held on Monday, September 17, 2018, at the Sussex County Administrative Offices West Complex, 22215 North DuPont Boulevard, Georgetown, Delaware. The following Subcommittee members were present:

**Will Childers
Jamie Magee
Scott Phillips (Alternate)**

**Linda Rogers
Helen Smith**

Call to Order

Jamie Magee, Subcommittee Vice Chair, called the meeting to order at 11:35 a.m.

Approval of Agenda

A Motion was made by Helen Smith, seconded by Scott Phillips, to approve the Agenda as posted. Motion Adopted by Voice Vote.

Approval of Minutes

A Motion was made by Will Childers, seconded by Jamie Magee, to approve the minutes of August 27, 2018, as distributed. Motion Adopted by Voice Vote.

Planning for Conference

- **Jamie Magee read an email that Amber Woodland sent to several members of the Subcommittee. Since Ms. Woodland could not attend the meeting scheduled on this date, there were several items she felt should be decided, as follows:**
 - **Keynote Speaker - Ms. Woodland has not yet contacted Master Pat Griffin about being the keynote speaker at the conference. Linda Rogers had previously asked Justice Randy Holland if he would be willing to be the**



keynote speaker, and Justice Holland indicated that he would if no one else wanted to do it. After some discussion, everyone agreed that since Pat Griffin deals with wills, inheritances, and the consequences of not planning ahead in her position as Master in the Court of Chancery, she might be the better keynote speaker for this particular conference.

A Motion was made by Linda Rogers, seconded by Helen Smith, that Amber Woodland invite Master Pat Griffin to be the keynote speaker for the May 2019 conference; if Master Griffin has a conflict and is unable to speak, Linda Rogers will once again contact Justice Randy Holland about serving in this capacity. Motion Adopted by Voice Vote.

- **Funeral Home Director** - Ms. Woodland has not been in touch with anyone at Parsell Funeral Homes to see if they would be willing to participate in the conference. Jamie Magee asked if anybody had suggestions for other funeral homes, and no one had contacts or a preference.

A Motion was made by Linda Rogers, seconded by Helen Smith, that Amber Woodland inquire if a representative(s) of Parsell Funeral Homes would be willing to participate in the 2019 conference. Motion Adopted by Voice Vote.

- **Animal Welfare Organization** - Ms. Woodland was to check with Erin (staff member in her office) about someone from Grass Roots Rescue speaking at the conference. However, Linda Rogers feels that Brandywine SPCA has more name recognition in that most people have heard of the SPCA. Also, Brandywine just opened a new center in Georgetown in response to Hurricane Florence, so people might be more aware of them at this point than Grass Roots Rescue. A discussion followed, and nearly everyone agreed that Brandywine SPCA is more recognizable and the better option.

A Motion was made by Helen Smith, seconded by Scott Phillips, to ask Danielle at Volunteer Delaware 50+ if she would contact Brandywine SPCA about participating in the conference. Motion Adopted by Voice Vote, with one abstention.

- **Auction House** - It was proposed that Wilson's Auction take part in the conference, but at this point Wilson's has not been contacted. Linda Rogers suggested Emmert Auction and Scott Phillips recommended O'Neal's Auction. Pros and cons of all three auction houses were discussed, and it was felt that Emmert Auction was a newer, more modern facility that works more with estate sales.

A Motion was made by Will Childers, seconded by Helen Smith, that Emmert Auction be contacted to see if someone would be willing to speak at the conference. Motion Adopted by Voice Vote.

- Antionette Johnson reported that she spoke with Jackie Chacona, Delaware Volunteer Legal Services, and Olga Beskrone, Community Legal Aid, and both are willing to be a part of the morning panel at the conference.
- Jamie Magee will contact Ruth Ann Beideman and ask that she bring all of the vendor information to the next meeting for Will Childers. Mr. Childers has volunteered to be in charge of the vendors for the conference, and he would like to see the forms that were used in the past.
- Barbie McDaniel asked if sponsors are permitted for the conference, which could help defray some of the costs. It was noted that since Crossroad Community Church is not charging for the use of their facility, costs will be lower going forward.

Ms. McDaniel also stated that people who are 55+ should be targeted, as they are the ones that need to attend the conference. People in their 70's and 80's either already have planning in place or they are not making any pre-planning arrangements.

- Will Childers advised that he is continuing to work on getting the names of churches in Sussex County, but does not have email addresses. He questioned the value of obtaining email addresses, since emails usually go to the church secretary or office, not directly to the pastor. Mr. Childers stated that it would be better to have a "Save the Date" flier, and he volunteered to attend meetings of the major ministries to hand out the fliers. He also asked if the County would be agreeable to sending out a mass mailing for the Subcommittee, possibly in the form of a postcard containing the conference information, but no one was aware if this is an option.
- Assignments for next meeting:
 - Linda Rogers will talk with Danielle at Volunteer Delaware 50+ about contacting Brandywine SPCA to see if they will participate in the conference.
 - Jamie Magee will speak with Ruth Ann Beideman and ask that she bring all of the vendor information to the next meeting.
 - Barbie McDaniel will contact Bruce Emmert of Emmert Auction to see if he would be willing to be a presenter at the conference.

Next Meeting

The next meeting of the Conference Planning Subcommittee will be held on Monday, October 15, 2018, at 10:00 a.m. at the Sussex County Administrative Offices West Complex, 22215 North DuPont Boulevard, in Georgetown.

Adjourn

A Motion was made by Helen Smith, seconded by Linda Rogers, to adjourn at 12:50 p.m. Motion Adopted by Voice Vote.

Respectfully submitted,

**Helen Smith, Secretary
Advisory Committee on Aging & Adults with
Physical Disabilities for Sussex County**